

HOTEL RESERVATION FORM

Group Name: Arrival Date: **16-Oct-13**
 Organizer: **VINACAPITAL** Departure Date: **18-Oct-13**

Please complete the reservation form and fax or email to us to proceed your reservation by end of **October 1st, 2013**
 Attn: **Mr. Thai Chau <resvn2@icasiana.com> and <resvn.mgr@icasiana.com> or Fax No: + 84 8 3520 9930**
 Any bookings which are sent after mentioned due date will be considered and subject to room availability.

BOOKING DETAILS				
Last name (Mr/Mrs/Miss):		First name:		
Date of birth:		Nationality:		
Arrival date:	Flight number:	Time:		
Departure date:	Flight number:	Time:		
GUEST DETAILS				
Passport number:		Date of issue:		
Title:		Company name:		
Address:				
City/State:		Country:		
Zip/Postal code:		Email:		
Telephone:		Fax:		
For Double Occupancy				
2nd guest name:		Date of birth:		
Passport number:		Nationality:		
PLEASE RESERVE - Please tick the appropriate boxes for your service.				
Room Type		Room rates		
		Single	Double	Benefit Included
Deluxe	<input type="checkbox"/>	VND 3,762,500++/room/night (USD175++)	VND 4,095,000++/room/night (USD190++)	Breakfast & internet
Deluxe Corner	<input type="checkbox"/>	VND 4,095,000++/room/night (USD190++)	VND 4,515,000++/room/night (USD210++)	Breakfast & internet
Superior Deluxe	<input type="checkbox"/>	VND 4,515,000++/room/night (USD210++)	VND 4,945,000++/room/night (USD230++)	Breakfast & internet
At Club InterContinental Levels				
Deluxe	<input type="checkbox"/>	VND 5,267,500++/room/night (USD245++)	VND 5,697,500++/room/night (USD265++)	Club InterContinental Privileges
Deluxe Corner Suite	<input type="checkbox"/>	VND 9,137,500++/room/night (USD425++)	VND 9,137,500++/room/night (USD425++)	Club InterContinental Privileges
Deluxe Suite	<input type="checkbox"/>	VND 6,987,500++/room/night (USD325++)	VND 6,987,500++/room/night (USD325++)	Club InterContinental Privileges
Executive Suite	<input type="checkbox"/>	VND 10,212,500++/room/night (USD475++)	VND 10,212,500++/room/night (USD475++)	Club InterContinental Privileges
Presidential Suite	<input type="checkbox"/>	Please directly contact to hotel and subject to availability		Club InterContinental Privileges
Preferences: Smoking <input type="checkbox"/> King-size bed <input type="checkbox"/> Twin bed <input type="checkbox"/>				
Limousine Service - Hotel limousine service is chargeable at VND 1,218,000++ / car (4 – 16 seats) / way. Service must be booked in advance.				
Pick up	Yes <input type="checkbox"/> No <input type="checkbox"/>	Number of persons		
Drop off	Yes <input type="checkbox"/> No <input type="checkbox"/>	Number of persons		
Payment Method:				
Other Special Request:				
RESERVATIONS GUARANTEE - Credit card with expiry date is required upon making reservation.				
Credit card type	American Express <input type="checkbox"/>	Diners Club <input type="checkbox"/>		
	Master Card <input type="checkbox"/>	Visa <input type="checkbox"/>		
	JCB <input type="checkbox"/>			
Credit card No.:	Expiry date:			
Card holder's name:	Signature:			

TERMS & CONDITIONS

1. Check-in time at 14:00 and check out at 12:00. Late check out is subject to availability. Late check out up to 18:00 at 50% of one night charge, from 18:00 onwards at 100% of one night charge
2. All reservations must be made on the official Hotel Reservation Form
3. Please choose the desired room category and indicate clearly room preferences on form above.
4. Full credit card details (number and expiry date) and flight details are required to guarantee your reservation.
5. Non-guaranteed, late-cancellation and no-show bookings will be charged as per specific contracts signed. All participants will be responsible for payment of charges directly with hotel.